

OFFICERS (Officers and committee chairs who serve on Parish Board are designated with an *)

Co-moderators *

Kay Dunlap
Steve Solomon

kaydunlap@gmail.com
slsolomon2@gmail.com

Plans agenda and presides at monthly Parish Board meetings, Annual Meeting and other special meetings as needed; serves on Personnel Committee, supports the Pastor and the Church with special projects such as appointing committees as needed.

Clerk *

Chuckie Blaney

chuckieblaney@alumnae.mtholyoke.edu

Keeps minutes of Parish Board, Annual Meeting and any other special meetings; sends out notice of Annual or special meetings.

Chief Financial Officer *

Jim Byrnes

jimbyrnes30@gmail.com

Oversees the finances of the church in coordination with other Finance Committee members. Along with the Treasurer and Assistant Treasurer, invests excess funds. Reports to Parish Board monthly

Treasurer *

Bart Morse

bhmorse@verizon.net

Oversees the work of the Assistant Treasurer and the Church Administrator's financial duties; reviews transactions, reconciles asset accounts, is the authorized signer for all contracts approved by various committees and all bank accounts, and oversees the preparation of the annual budget.

COMMITTEE/MINISTRY CHAIRS

Christian Education *

TBD

Works with the Pastor, Director of Christian Education, and youth leaders in the development and implementation of Christian Education programs for all ages; maintains and trains adequate staff of teachers; participates in the selection of the DCE and or youth leaders, with consultation of the Personnel Committee, a search committee and the Pastor.

Deacons

Paul Maguire

pmmacguire@rcn.com

Prepares the sanctuary for workshop and the sacraments of Communion and Baptism, assists at special services, welcoming all who come to worship and providing spiritual outreach when needed.

*Parish Board representative is **Eric Dragsbaek**.

edragsbaek@verizon.net

Finance *

Jim Byrnes

jimbyrnes30@gmail.com

See above under Officers.

Hospitality & Outreach *

Cindy Maguire

collcam@rcn.com

Recruitment, welcoming and orientation of new visitors and friends; nurturing and connecting present members and friend through outreach and community building; broadening the use of individual member talent both within the church and in the wider community.

Memorial & Endowment

Chuckie Blaney

chuckieblaney@alumnae.mtholyoke.edu

Receives, approves, invests, and superintends funds for church ministries; informs congregation about and encourages contributions to existing funds; disperses money from funds; selects and presents awards; reviews policy every four years; receives, records, and acknowledges non-monetary memorial gifts; keeps an inventory of historical documents; keeps a permanent record of committals in the Memorial Garden and annually submits a list of them to the Sherborn Cemetery Commission.

*Parish Board representative is **Mark Young**.

gristmill1@comcast.net

Missions *

Eve Smith

evhsmith731@gmail.com

Coordinates and monitors the Mission Ministries of the church and serves as the liaison between the mission ministries and the Minister; researches and determines which organizations receive allocations of Ministry money.

Pastoral Relations * Craig Winterfeldt craigwin1@aol.com
Seeks constructive and helpful communication with the Minister; promotes and maintains an open healthy relationship between the Minister and the Members; conducts an annual written, confidential performance review of the Minister.

Personnel * Kate Potter kejpotter@gmail.com
Establishes and coordinates sound employment practices and procedures and keeps confidential and secure personnel records; provides job descriptions for all employees, hires employees, establishes job performance standards and goals, and holds annual job reviews. Makes annual salary and benefit recommendations to Parish Board.

Property Trustees * Fritz Reinhardt freinhart@verizon.net
Oversees and budgets for the maintenance of church buildings (Church and Parsonage), their grounds and associated equipment and oversees the duties of the Church Sexton.

Sacred Arts * Judy Cranshaw judycranshaw@gmail.com
Develops and presents arts-related programs with the input of the Pastor, Music Director, staff, other committees, and the congregation. With the Pastor, conducts an annual job review of the Music Director.

Stewardship * Peter Liffiton peterliffiton@comcast.net
Provides stewardship education and leads the annual stewardship campaign to support the annual budget; assists with long-term and capital campaigns.

OTHER MINISTRIES/SMALL GROUPS

Angel Tree	Cindy Maguire Eve Smith	colcam@rcn.com evehsmith731@gmail.com
Caring Groups		
Callers	Janet Walsh	dcm@pilgrimsherborn.org
Committee	Sally Tipton	stfarm22@comcast.net
Correspondence	Janet Walsh	dcm@pilgrimsherborn.org
Cooks	Frank Villa Ruth Stewart	labplans@verizon.net Ruth35664@icloud.com
Church Fair	Chris Winterfeldt	chriswin12@aol.com
Clothing Drive	TBD	
Forward in Faith (Covid Advisory)	Pilgrim Church Office	admin@pilgrimsherborn.org
Family Promise (Homelessness)	Heather Dragsbaek	hdragsbaek@gmail.com
Giving Table (Produce Donations)	Janet Walsh	dcm@pilgrimsherborn.org
Heart & Hands (Knitting)	Barbara Ambos Chuckie Blaney	bambos@comcast.net chuckieblaney@alumnae.mtholyoke.edu
Miracle on Main Street (Hunger)	Nan Theberge Kate Potter Janet Walsh	nantheberge@gmail.com kejpotter@gmail.com dcm@pilgrimsherborn.org
Pilgrim/Bethel Partnerships		
Getting to Know You	Sabrina Gray	sbwgrace77@gmail.com
1619 Project discussion group	Matt Fontaine	matt.fontaine@comcast.net
Writing Class	John Hudson	pastorjohn@pilgrimsherborn.org

Pine Street Inn	TBD	
Salvation Army	Rick Stone	rickwstone@gmail.com
Souper Bowl of Caring	CE Director	ce@pilgrimsherborn.org
Sunday Service Volunteers Lay Leaders, Ushers	Deacons, Paul Maguire	pcmacguire@rcn.com
Flowers, Coffee Hour	Janet Walsh	dcm@pilgrimsherborn.org
UCC Delegates	Frank Villa Peter Liffiton	labplans@verizon.net peterliffiton@comcast.net
2020 & Beyond	Jennifer Bethel	jenniferbethel@me.com